

**PLEASE READ ALL OF THIS IMPORTANT BVHS INFORMATION
BEFORE COMPLETING THE ONLINE REGISTRATION**



2024 - 2025 REGISTRATION INFORMATION

1. Bow Valley Hockey Society Boundaries

Players must be permanent residents of the communities of Auburn Bay, Cranston, Mahogany, McKenzie Lake, Rangeview and Seton. Players must live in these communities with a parent or legal guardian OR have a release from their assigned association and Hockey Calgary. Players must be between the ages of 5 – 17 years of age as of December 31, 2024.

2. Proof of Residency / Proof of Age

Proof of residency can be asked for at any time from a Bow Valley Hockey Society member.

[New Member Pre-Registration](#), [New Player in the Family](#) and [Transfers from Another Association](#) all need their Respect in Sport Parent Certificate Number, 1 PDF file of a birth certificate or passport for proof of age, as well as 1 PDF file with 2 acceptable proof of residency. These files will need to be uploaded (pdf format) in the pre-registration form.

BVHS New Member in Family - Before you complete this form, please be sure that you have a current Respect in Sport Parent Certificate. If you have a valid Respect in Sport, you will need to add this new family member to your profile.

To add an additional child, follow the link below to the Respect in Sport document.

https://www.hockeycalgary.ca/assets/file/Link_Respect_in_Sport.pdf

Transfer from Another Association will need a filled-out Parent Declaration form uploaded in pdf format. – [Parent Declaration Form](#)

3. Respect in Sport Parent Program

This program is mandated by Hockey Canada, Hockey Alberta & Hockey Calgary. At least 1 parent or guardian of the player must complete this 1-hour, online program.

RIS Re-certification every 4 years: RIS Certificates from the 2020-2021 season expire May 1, 2024.

Hockey Calgary has instituted re-certification of the RIS program to continue to educate our membership. The recertification process was activated on May 1, 2018, and those required to recertify will need to do so prior to registering for the 2024-2025 season - the program costs \$12.00 plus GST and there is no pre-registration code.

PLEASE NOTE THAT THE MEMBER HAS TO HAVE A VALID RESPECT IN SPORT PARENT PROGRAM ATTACHED TO THEIR HOCKEY PROFILE FOR THE REGISTRATION TO BE COMPLETE.

The Respect in Sport Parent Program can be found at:

https://hockeyalbertaparent.respectgroupinc.com/koala_final/

Parents with re-certification issues can email info@respectgroupinc.com for help.

4. Hockey Canada Registry ID Number

To register you will have to provide your child's Hockey Canada Registry ID number.

Returning Members use your RIS account. You will find it in "Profile>Child Management."

HCR (Hockey Canada Registry) ID number is created by completing the Respect in Sport - Parent online course. Once you complete the course, please log in to your RIS-Parent account and the HCR ID is under the Profile tab under the Child Management section.

For returning members with a new player to the family, please add your new player to the Profile tab under the Child Management section.

5. Mandatory Volunteer Bond - Society Level

Many of our members are unaware of how much volunteer work is necessary to operate a quality hockey program. The Volunteer Bond was introduced to encourage members to help. The time commitment is reasonable, and the help is beneficial and appreciated by the entire Society!

As a society, we require countless volunteer hours to ensure we continue to thrive and offer an amazingly supportive environment for all our players, coaches, and parents. We ask each family to contribute and do their part.

All BVHS members are required to volunteer for SOCIETY LEVEL roles and activities, or they can choose to pay out the Volunteer Bond to support BVHS's operations as a registered society. In no way does it exclude families from volunteering with their child's team.

Most of the support is required in September and early October as we conduct our evaluation process. Having enough volunteers is vital to our society. There are a limited number of opportunities to volunteer after evaluations and they are on an as-needed basis.

After evaluations are over, volunteer hours will not be guaranteed. If your family doesn't want their volunteer bond cheque cashed, please ensure your hours are completed during evaluations.

SOCIETY-LEVEL volunteering includes the following list, which isn't necessarily exhaustive:

- a) Head Coach or Assistant Coach for the season - This requires a minimum 12 hours for a single BVHS player or 16 hours for multi-player family's hours as an evaluator or doing on-ice support for the timed skills sessions, pathways, etc.
- b) Volunteer Coordinator Role
- c) Age Group Coordinator Role
- d) Evaluation Support Shifts - Minimum 12 hours for a single BVHS player or 16 hours for multi-player families fulfilling various roles. For ex: Bench Support, Dressing Room Supervisor, Registration table, etc.
- e) Hockey Calgary League Chair
- f) BVHS Tournament Support. For ex.: Swag bags, registration tables etc.
- g) BV Support Shifts – For ex: Hanging eval jerseys, sock/jersey nights, equipment pick-up and return.

It is required that each family complete a MINIMUM of 12 hours of SOCIETY LEVEL volunteering per child or 16 hours for multi-player families.

****New For 2024-2025** Coaches who do not complete their hours as an evaluator or on ice helper before October 31st may be un-rostered from their players team. Coaches who are unable to complete their hours before October 31, 2024 will need an approved extension from the Bow Valley Director of Volunteers and Bow Valley Executive Member to remain on the roster and will still need to complete their hours prior to the end of the season.**

Team Manager and Jersey Parent no longer qualify as positions to have their society-level volunteer bond covered. Each U9-U18 team is required to have two jersey parents to look after the respective jerseys.

While we understand that each of these positions does take a lot of effort and time, we also need to ensure we have enough volunteers to run our evaluation process. Each year getting enough volunteers becomes more of a challenge so we are separating the needs of the society from the roles of the team to ensure our evaluation process can continue to operate without having to raise hockey fees.

If you wish to pay out your bond instead of volunteering, this can only be done during registration at a cost of \$500 per player. Please do not pay out your bond if you are unsure if you are going to be volunteering. Your choice about the volunteer bond payment must be made at the time of registration.

Refunds or credits will not be issued – NO exceptions.

There will be a \$500 per player Volunteer Bond (postdated cheque) to secure your SOCIETY LEVEL Volunteering requirement, which will be collected at the beginning of the season during Sock and Jersey night. The date for Sock and Jersey Night will be announced closer to the beginning of the season. Any family that does not fulfill their SOCIETY LEVEL volunteer obligations will have their \$500 Volunteer Bond cashed by Bow Valley. This is mandatory to remain a BVHS member in good standing and your cooperation is appreciated.

There is an official tracking process in volunteer local for society-level volunteer hours and all hours will be logged and counted towards each family's total volunteer bond requirements.

All prospective Head Coaches and Assistant Coaches must complete 12 hours for a single BVHS player or 16 hours for multi-player families during evaluations as part of their coaching application. Head coaches will be selected and appointed by BVHS following the coach application guidelines. Assistant coaches are appointed by the BVHS Coach Selection Committee. The manager will be appointed by the head coach in consultation with the BVHS Manager of Hockey Operations and the respective Age Group Director.

Coaches that do not complete 12 hours of society-level volunteering will have their volunteer bond cheques cashed and are not guaranteed to be put onto a roster as a coach.

# of players/family	Hours Volunteered	Bond Status
1	12+ hours	Bond cheque NOT cashed
1	Under 12 hours	Bond cheque CASHED
2	16+ hours	Bond cheque NOT cashed
2	More than 12 hours but less than 16 hours	ONE Bond cheque CASHED
3	16+ hours	Bond cheque NOT cashed
3	More than 12 hours but less than 16 hours	TWO Bond cheque CASHED

To sign up for on-ice volunteer hours for coach applicants or off-ice volunteer hours please visit the bvhs.ca website and navigate to the volunteer opportunities tab.

Team Level Volunteering does not count towards your Society Level Volunteer Bond but is still required to ensure an amazing season for all players on the team.

Team Level Volunteering includes the following, which is not necessarily exhaustive:

- a. Manager
- b. Jersey Parents (2)
- c. Treasurer
- d. Fundraising Coordinator
- e. Tournament coordinator
- f. Social Events coordinator
- g. Off-Ice Officials (Timekeeper and Scorekeeper for games)
- h. Assisting with Team Tournaments

6. Registration

All registrations are completed online starting June 15, 2024

2024-2025 Age Qualifications and Fee Structure

Age Group	Year of Birth	Regular Fee until July 31, 2024
U7 (Timbits)	2019/2018	\$835.00
U9	2017/2016	\$1,330.00
U11	2015/2014	\$1,330.00
U13	2013/2012	\$1,440.00
U15	2011/2010	\$1,440.00
U18	2009/2008/2007	\$1,440.00

7. Late Fees

Effective August 1, 2024, at 12:01 am a late fee of \$200.00 will automatically be applied to the U9-U18 regular registration fees.

Credit Cards are the ONLY payment option Bow Valley Hockey Society can accept.

NOTE: Credit card installment plans will be available at the time of registration. The first installment is due at the time of registration followed by the second payment on July 15th and the third and last installment payment on August 15th. Register early to take full advantage of the installment payment plan.

8. Evaluation / Practice Jersey

Two jerseys will be given to all players and goalies at sock pickup night. The jersey numbers are assigned by the evaluation administrator and can't be selected by the player. BOTH jerseys must be at ALL evaluation sessions. Once teams are formed, the jerseys will be used as practice jerseys.

9. Player Withdrawal

There will be a minimum \$150.00 per player withdrawal administration fee (this will apply to all registrations except those players who are selected for a CBHA team. More information is available on the BVHS website regarding the Withdrawal & Refund Policy. Please note, the late fee will not be reimbursed.

10. U11 Hybrid Goalie

For information on the U11 Hybrid Goalie position please visit page 14 of the [Evaluation Policy & Procedure](#).

11. U15 & U18 Body Checking

BVHS will be asking you during the registration process if you wish to try out for Body Checking or Non-Body Checking team. The number of teams that BVHS registers in the checking divisions will depend on the total number of players registered for U15 & U18.

Please note: If you are not successful in your evaluation for our checking teams you will be playing in a non-body checking division. Your interest to try out for a body-checking team does not guarantee a spot on these teams. This is a great opportunity for U15 & U18 players who do not want a league with body checking but wanted to stay with Bow Valley Hockey Society.

12. Calgary Buffaloes Hockey Association (CBHA) & Girls Hockey Calgary (GHC) Fire

U13, U15 & U18 players who are trying out for the AA/AAA quadrant (elite) teams must register with Bow Valley Hockey before they register with the Buffs or Fire. By filling out the registration form, you are informing us that your player will be returning to Bow Valley if they are released from quadrant tryouts. Please select the “Elite Tryout” option on the registration form which will credit the registration fee and create a zero-dollar registration. If we do not receive your registration by August 15, 2024, registration with Bow Valley will be based on availability.

To register with the Buffs please contact the Calgary Buffaloes Hockey Association at: <http://calgarybuffaloes.ca>

To register with Fire please contact Girls Hockey Calgary at: <https://www.girlshockeycalgary.com/calgary-fire/>

If your player is unsuccessful with elite tryouts, it is your responsibility to contact the BV Registrar registrar@bvhs.ca and the U13, U15 or U18 Evaluation Administrator to notify them about your child returning to BVHS.

13. Financial Assistance – Flames EvenStrength Program, Hockey Canada Assist & Jumpstart

There are programs available to assist families with the financial cost of registration. You must apply and qualify for these programs. Once you are approved for financial assistance, Bow Valley will refund the amount you qualified for. All financial assistance applications are completed online.

Please Note: Your child must be registered and paid with your hockey association prior to submitting this application.

Please visit the websites below for the different financial assistance programs:

[Flames EvenStrength Program](#),
[Hockey Canada Assist Fund](#),
[Jumpstart](#)
[KidSport Canada](#)

14. Hockey Socks, Pictures & Volunteer Bond Cheques

- One pair of BV socks and team photos will be provided.
- \$500.00 post-dated volunteer bond cheque dated February 1, 2025, must be provided at sock pick-up.
- The U7 and U18 age groups are required to also provide a \$200.00 jersey deposit cheque post-dated April 1, 2025, at sock pick-up.
- All players are required to wear BV socks and the supplied evaluation jerseys for all evaluation sessions. Any players requiring replacement socks or evaluation/practice jerseys throughout the season will be expected to purchase these from BVHS at market price.
- Picture day and sock pick-up dates, times and locations will be communicated to the members via email and will be posted on our www.bvhs.ca website.

15. Jersey Deposits

Jersey deposits are required for the U7 and U18 age groups. We do not require a jersey deposit for the U9-U15 age groups. All jerseys are the property of BVHS and have required a significant monetary investment to procure. As such, BVHS has the expectation that all teams use jersey parents (2 per team) and that under no circumstances individual players will be caring for their jerseys. If a jersey is destroyed, improperly handled, or not returned, BVHS reserves the right to assess a monetary penalty to the player/parent in question, which will be applied to that player's registration the following season. Please refer to the apparel policy for more details.

U7 families will be expected to care for their own player's jerseys throughout the season. U7 jerseys are generously loaned to our association by Hockey Calgary and are the property of Tim Horton's. All parents are expected to return the jersey at the end of the season in the same condition it was issued in. Failure to do so will result in a family's jersey deposit cheque being cashed. U7 will supply a jersey bond cheque on sock pick-up night for \$200.00 (cheque to be dated April 1, 2025).

U18 players will provide a jersey deposit cheque of \$200.00 along with their volunteer bond cheque at sock pick-up night (cheque to be dated April 1, 2025). As many U18 players are concluding their minor hockey careers, we may not be able to institute a registration fee penalty

the following season, so we are requiring a deposit cheque for this age group. We still request our U18 teams utilize our jersey parent protocols however as many of these players are the age of majority, they may not have the same level of parental support.

16. Evaluations

Evaluations will be held in September of the current playing season. Please [click here](#) to be directed to the Evaluation page on our website.

17. Coaches:

- Coaches qualify for the society volunteer bond if they complete the required hours during evaluations. Anyone interested in coaching must help evaluate during September for a minimum of 12 hours for a single BVHS player and 16 hours for multi-player families.
- Due to the number of qualified applicants, we receive each season, coaches will only be permitted to be a Head Coach and or Assistant Coach on one team. In situations where we don't have enough applicants, we will allow coaches to be on two rosters.
- Please read the [coach selection policy](#) and fill out the [coach application](#) on our bvhs.ca website.

The deadline to submit your coach application form is August 31, 2024

Coaches will only be added to the roster until November 15, 2024

18. Jr. Flames

The Jr. Flames Learn-to-Play Program is designed for kids aged 3 and 4. This program provides an outlet for beginner players to gain insight into the game of hockey. BVHS coaches will teach these young players the FUNdamentals of the game through station-based activities and small-area games. During each ice session, our instructors will focus on a variety of skill sets including forward and backward skating, basic balance, skating, turning, puck control, passing and shooting.

To learn more about our Jr. Flames Program please visit the webpage <https://bvhs.ca/fall-jr-flames-3-4-year-olds/>

19. Questions or Concerns:

If you have further questions after reading all the information regarding registrations, please contact Jodi Robson – BVHS Registrar at registrar@bvhs.ca